



Subject:	i) Station Street car park – Licence Renewal ii) Cherryvale Park - Licence for the siting of a container iii) Conacre / Grazing Agreements
Date:	19 th April 2024
Reporting Officer:	Sinead Grimes, Director of Property and Projects
Contact Officer:	Pamela Davison, Estates Manager

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.	
Insert number <input type="checkbox"/>	
<ol style="list-style-type: none">1. Information relating to any individual2. Information likely to reveal the identity of an individual3. Information relating to the financial or business affairs of any particular person (including the council holding that information)4. Information in connection with any labour relations matter5. Information in relation to which a claim to legal professional privilege could be maintained6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction7. Information on any action in relation to the prevention, investigation or prosecution of crime	
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report/Summary of Main Issues
------------	---

1.1	The purpose of this report is to seek approval from the Committee on asset related disposal, acquisition, and estates matters.
2.0	Recommendation
2.1	<p>The Committee is asked to:</p> <ul style="list-style-type: none"> i) Station Street car park – Licence Renewal <ul style="list-style-type: none"> - approve the renewal of a Licence agreement from the Department for Communities to the Council in relation to the Council operated off-street car park at Station Street. ii) Cherryvale Park – Licence for the siting of a container <ul style="list-style-type: none"> - approve the grant of a licence to Bredagh Gaelic Athletic Club for the siting of a container at Cherryvale Park. iii) Conacre / Grazing Agreements <ul style="list-style-type: none"> - approve conacre licences for a 1-year term for grazing and grass cutting of agricultural Council lands at Glencairn, Lagan Meadows, Ballygomartin Road North, Clement Wilson Park, and Roselawn.
3.0	Main Report
3.1	<p>i) Station Street car park – Licence Renewal</p> <p><u>Key Issues</u></p> <p>As part of the Transfer of Functions legislation for off-street car parking, the car park at Station Street transferred to Council on 01 April 2015 from the Department of Communities (DfC). See location map at Appendix 1. The current Licence from DfC is for a term of 1 year however it expires on 30/06/2024. Negotiations have taken place between the Council & DfC who have subsequently agreed to enter into a new Licence for a further term of 1 year up to 30/06/2025 subject to a Licence fee to be assessed by Land & Property Services (LPS) based on the actual income the car park generated in the previous year. It has also been agreed that once in place, Council will continue to retain all revenue generated from its operation of the car park. A mutual break option shall be implemented into the licence given the nearby Queens Quay development plans.</p> <p><u>Financial and Resource Implications</u></p> <p>Legal Services shall act on the instructions of the Estates Management Unit.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>None associated with this report.</p>

3.2	<p>ii) Cherryvale Park - Licence for the siting of a container</p> <p><u>Key Issues</u></p> <p>Bredagh Gaelic Athletic Club (GAC) have requested a licence agreement to permit the siting of a 20x8ft metal container on a small plot of land adjoining the pitches at Cherryvale Playing Fields. The container is being supplied and installed by the Council under the Local Investment Fund with Bredagh GAC assuming ownership and responsibility for it once in situ. The licence shall be for an initial term of 2-years then month to month thereafter. A general container use provision shall be included in the licence. See Location Map and route of access at Appendix 2.</p> <p><u>Financial and Resources Implications</u></p> <p>Legal Services shall act on the instructions of the Estates Management Unit.</p> <p><u>Equality and Good Relations / Rural Needs Assessment</u></p> <p>None associated with this report.</p>
3.3	<p>iii) Conacre / Grazing Agreements</p> <p><u>Key Issues</u></p> <p>Following an Expression of Interest process advertised in January 2024, the Council received bids for Conacre / Grazing Agreements for sites at Glencairn, Lagan Meadows, Ballygomartin Road North, Clement Wilson Park, and Roselawn. Approval is sought to grant new 1-year Conacre / Grazing agreements from the 1st April 2024 to 31st March 2025. It is proposed that agreements are entered into with the three successful bidders.</p> <ul style="list-style-type: none"> • Glencairn (18.77 acres) - £50 per annum, Lagan Meadows (26.35 acres) - £200 per annum and Ballygomartin Road North (13.77 acres) - £50 per annum. • Clement Wilson Park (7.83 acres) - £50 per annum. • Roselawn (19.28 acres) - £2,000 per annum. <p><u>Financial and Resources Implications</u></p> <p>The Agreements will generate total fees for the council of £2,350 per annum. Legal Services shall act on the instructions of the Estates Management Unit.</p> <p><u>Equality and Good Relations / Rural Needs Assessment</u></p> <p>None associated with this report.</p>
4.0	<p>Appendices - Documents Attached</p>
	<p>Appendix 1 – Station Street car park.</p> <p>Appendix 2 – Indicating agreed route of access shaded blue and proposed licence area for siting of the container coloured yellow at Cherryvale Park.</p>